

# Health Living with Rewards

## How to Self-Report Activities in the Health at Cerner Portal



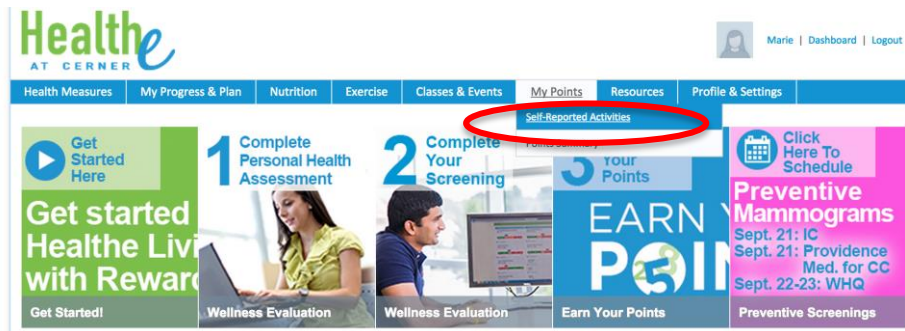
If you are participating in the Health Living with Rewards program and do not see your flu vaccine (or dental, vision or other preventive activity) points reflected in the Health at Cerner Portal dashboard, you **must self-report those activities prior to the November 30, 2017 program deadline** – there will be no exceptions!

Follow these five simple steps to self-report your activity.

**Step 1:** Log into the Health at Cerner Portal using your Cerner Health account credentials: <https://healthatcernerportal.cerner.com/>

*Need help joining the Portal? [See these instructions.](#)*

**Step 2:** Navigate to “Self-Reported Activities” under the “My Points” tab.



**Step 3:** Select the date of the activity using the calendar tool on the self-reported activities page, and check “Complete” next to the activity you wish you self-report.

Complete	Healthy Habit	Points	Awarded
<input type="checkbox"/>	Pap Screening	50	once
<input type="checkbox"/>	Annual Flu Shot	50	once
<input type="checkbox"/>	Semi-Annual Dental Exam	50	quarterly
<input type="checkbox"/>	Annual Vision Exam	50	once

**Step 4:** Enter the appropriate information such as the activity name and date.

**Activity Name:**

- (i.e. “Semi-Annual Dental Exam”)

**Description:**

- Include the name of the practice or facility and the name of the provider

**Completed Date:**

- Should align with the date you selected on the calendar tool

**Location:**

- City/State of the service

*Note: Entries without all information above will NOT be accepted for points*

**Step 5:** Finish by selecting the “Update” button.

Date: Today 01/17/2017

Complete	Healthy Habit	Points	Awarded
<input type="checkbox"/>	Pap Screening	50	once
<input checked="" type="checkbox"/>	Annual Flu Shot	50	once

*\* Required*

*\* Activity Name:*

Description:

*\* Completed Date:* 01/17/2017

Location:

<input type="checkbox"/>	Semi-Annual Dental Exam	50	quarterly
<input type="checkbox"/>	Annual Vision Exam	50	once

Update